



Associate Supervisor: Postgraduate Supervision

Summary:

The role of Associate Supervisor: Postgraduate Supervision is specifically designed to support the ongoing development of Westcott House's burgeoning research community. We offer a range of MAs and PhDs via Anglia Ruskin University (ARU) and are seeking to broaden the sets of skills and number of supervisors we are able to offer to potential students. To that end, we are recruiting Associate Supervisors who will work alongside staff to facilitate doctoral postgraduate study in Theology and whose research profiles will be available for potential students to view on our website.

This role is offered on a zero hours basis and no work will be offered until a student is recruited to work with you. Once a student is admitted to a programme then you would be offered hours accordingly.

Activities:

- Engage in 12 supervisions per year (pro rata for part time students). This would not normally involve travel.
- Manage student progress through review milestones (e.g. annual reviews, upgrade/confirmation of registration). Milestone events take place online.
- Read student work and offer appropriate feedback regularly.
- For each student supervised, engage in at least one review milestone event (e.g. annual review, upgrade/confirmation of registration) as an external reviewer each year. This takes place online.
- Attend required training provided by CTF and ARU as well as appropriate Safeguarding and Prevent Duty training. This takes place online.
- Facilitate potential students developing research proposals before entering into study, where appropriate and agreed.
- Attending admission interviews for students in relevant subject areas (this takes place online), where appropriate.

Requirements:

Essential

- A Doctorate in a relevant field
- Evidence of being research active since completing Doctorate (e.g. publications, giving conference papers, providing teaching).
- Demonstrable ability to supervise and mentor distance-learning doctoral students.
- Ordained clergy must be able to demonstrate their good standing with their denomination.
- Sympathetic to and willing to actively support the work and ethos of an Anglican theological college in the sacramental tradition.

Desirable:

- Experience of supervising research at undergraduate and/or postgraduate levels.

Benefits:

- Membership of Westcott House including library access via Cambridge Theological Federation (CTF), Cambridge University, and ARU.
- Meals at Westcott House when attending on College business and during agreed periods of research residency.
- Staff discount on accommodation at Westcott House.
- Ongoing training in academic skills and administration via CTF and ARU.

Remuneration:

Supervisions are paid at £67 per supervision which includes associated preparation, marking, and administration.

1 x 2 hour compulsory academic training per year paid as one additional supervision.

1 progression event as an external reviewer per year per student supervised paid as one additional supervision.

3 hours of Church of England Safeguarding training and 30 mins Prevent Duty training as required. At most 3.5 hours of training every three years, paid as 3.5 supervisions.

Additional Information:

Two references will be taken up.

Safer recruitment processes apply.

Must adhere to the Data Protection processes and policies of the College.

How to apply:

Complete the application form and return it to hr@westcott.cam.ac.uk

Applications will be considered on an ongoing basis. Suitable candidates will be invited for interview.